

29 November 1973

OPERATING INSTRUCTION No. 6

STAT  
STAT  
There is a need to keep ICS senior officers advised of each others' scheduled appointments. To facilitate sharing this information, the attached form is suggested for use by the Group Chiefs. This form is to be completed by c.o.b. each day and provided to [ ] office by 5:00 p.m. The following morning a combined schedule, including General Graham's, [ ] appointments will be distributed.



PD/DCI/IC

Attachment

As mentioned

Distribution:

All Group Chiefs  
IC Registry  
✓ D/DCI/IC  
AD/DCI/IC  
PD/DCI/IC subj.

STAT

\* Place name of Group here

8:00	_____
8:30	_____
9:00	_____
9:30	_____
10:00	_____
10:30	_____
11:00	_____
11:30	_____
12:00	_____
12:30	_____
1:00	_____
1:30	_____
2:00	_____
2:30	_____
3:00	_____
3:30	_____
4:00	_____
4:30	_____
Evening:	_____
	_____
	_____